

JOB DESCRIPTION

POSITION TITLE:	Clinician II
CLASSIFICATION/PAYSCALE:	Clinician II, Exempt
DIVISION:	Athens Limestone Counseling Center
WORK STATION:	Athens Limestone Counseling Center
HOURS:	40 Hours, As Scheduled Monday - Friday
SUPERVISOR:	ALCC Program Director
POSITIONS SUPERVISED:	None

Responsibilities:

1. Provide clinical services to adults with a seriously mental illness diagnosis. (Examples of tasks: schedules and delivers outpatient services which meet the expectations of the program; completes clinical recording in a timely fashion).
2. General knowledge of computer systems.
3. Promotes services of the Center for the purpose of attracting appropriate clients. (Examples of tasks: speaks to community groups; communicates with physicians and other appropriate referral sources; markets services to the community; and conducts workshops).
4. Participates in ensuring quality of services in the program. (Examples of tasks: completes own work in accordance with Quality Assurance Standards; participates in Peer Review; participates in record reviews; participates in Program Review).
5. Participates as staff team member in Quality Improvement Process. (Examples of tasks: participates in staff meetings; clinical staffings; Quality Improvement Teams; and Board wide staffings).
6. Meet required productivity expectations.

CRITICAL TASKS: Outpatient counseling and participation in the Total Quality Management.

MINIMUM EXPECTATIONS:

- A. Required: Licensure as a Certified Social Worker in the state of Alabama
- B. Education: Master's degree in a mental health field with a clinical practicum.
- C. Experience: Two years of post-master's direct mental illness experience

- D. Skills: Ability to relate well to clients, a multi-disciplinary staff, and the community, ability to work with a team. Must demonstrate and continue to show merit.
- E. Evidence of an annual tuberculosis skin test or clearance letter from a licensed physician.

TRAINING

- A. Professionally accepted management of aggressive/assaultive behavior and crisis intervention techniques: The training must have been within the past 2 years, and the training must have been conducted prior to working alone with consumers.
- B. Infection control: Staff shall be trained prior to working with consumers and annually thereafter.
- C. Initial training on the following topics:
 - a. Diagnostic categories.
 - b. Classes of psychotropic medications.
 - c. Recovery orientation.
 - d. Interaction with consumers and families.
- D. Abuse and neglect and all state laws pertaining to abuse and neglect including reporting required by the Department of Human Resources. Training is required prior to working alone with consumers and on an annual basis.

ADDITIONAL PREFERRED QUALIFICATIONS:

- A. Training and experience in group therapy.
- B. Ability to provide public training to professionals.

NOTE: This document is intended to clarify the scope of the position. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that may be required of this position. It is not a definite contract. It may be changed at any time as the needs of the Board dictate, with the approval of the Executive Director, in accordance with applicable Board policies.

Annual salary: \$40,000
Excellent benefits.

Please submit resumes to: jobs@mhcnc.org
Contact Tammy Gilbert, Director of Human Resources with questions at 256-260-7315.