



**ALABAMA STATE BOARD OF SOCIAL WORK EXAMINERS**  
**100 North Union Street, Suite 736**  
**Montgomery, Alabama 36130-1620**  
**Telephone (334) 242-5860 Fax (334) 242-0280**  
**[www.socialwork.alabama.gov](http://www.socialwork.alabama.gov)**

Rachel Dickinson  
Executive Director

Dear Licensee:

Effective October 04, 2014 the Alabama Board of Social Work Examiners adopted changes to the Administrative Code.

One of those changes was the fee now for Verifying a Social Worker's past and or present license in the State of Alabama.

**850-X-5-06 Processing Fees:** Processing a Verification Form **\$15.00 per verification**

We accept payment in the form of a money order or cashier check, please submit and check one money order  cashier check

**Payable to: The Alabama Board of Social Work Examiners**

---

Name as it appears on your License: \_\_\_\_\_ Lic. # \_\_\_\_\_  
Issued Date: \_\_\_\_\_

Your mailing address: \_\_\_\_\_  
\_\_\_\_\_

Telephone number: (     ) \_\_\_\_\_

State in which you want verification sent to: \_\_\_\_\_

Contact information within that state: \_\_\_\_\_

Mailing address:  
\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Fax Number: (\_\_\_\_) \_\_\_\_\_

Verification to be sent via:            U.S. Mail             Email             Fax

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_